This form is for applicants applying for registration as a dental practitioner in Australia under the Commonwealth Trans Tasman Mutual Recognition Act 1997. It is important that you refer to the Dental Board of Australia’s (the Board) registration standards, codes and guidelines when completing the form. Registration standards, codes and guidelines can be found at www.dentalboard.gov.au

This application will not be considered unless it is complete and all supporting documentation has been provided. Supporting documentation must be certified in accordance with the Australian Health Practitioner Regulation Agency (AHPRA) guidelines. For more information, see Certifying documents in the Information and definitions section of this form.

Privacy and confidentiality
The Board and AHPRA are committed to protecting your personal information in accordance with the Privacy Act 1988 (Cth). The ways the Board and AHPRA may collect, use and disclose your information are set out in the collection statement relevant to this application, available at www.ahpra.gov.au/privacy.

By signing this form, you confirm that you have read the collection statement. AHPRA’s privacy policy explains how you may access and seek correction of your personal information held by AHPRA and the Board, how to complain to AHPRA about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

SECTION A: Eligibility for Trans Tasman mutual recognition

1. Do you currently hold registration as a dental practitioner in New Zealand?
   - YES
     - You must attach to your application evidence of your existing registration as a dental practitioner in New Zealand, as required in Section B: Registration type of this application form.
   - NO
     - You are not eligible for Trans Tasman mutual recognition. Please use form AGEN-20 to apply for general registration as a dental practitioner.

2. In Australia, New Zealand or another country:
   - YES, in Australia and/or New Zealand
     - You are not eligible for Trans Tasman mutual recognition. Please use form AGEN-20 to apply for general registration as a dental practitioner.
   - YES, in a country other than Australia or New Zealand
     - You must attach details to this application.
   - NO

3. In New Zealand, Australia or overseas, are you subject to any special conditions in carrying on practice as a dental practitioner?
   - YES
     - You must attach to this application details of any special conditions.
   - NO
SECTION B: Registration type and division(s)

4. Which registration type and corresponding division(s) of the profession are you applying for registration for in Australia?

The registration type and division(s) you are applying for in Australia must correspond with the type of registration you hold in New Zealand. If you select general and/or specialist registration, you may not select non-practising registration.

Mark all options applicable to your application

- General and/or specialist registration
- Dentist
- Dental specialist
- Dental hygienist
- Dental therapist
- Dental prosthodontist
- Oral health therapist

Mark the speciality you are applying for

- Endodontics
- Oral and maxillofacial surgery
- Oral medicine
- Oral pathology
- Oral surgery
- Orthodontics
- Paediatric dentistry
- Periodontics
- Prosthodontics
- Public health dentistry (community dentistry)
- Special needs dentistry

You must attach evidence of your existing registration as a dental practitioner in New Zealand. This must include a complete and accurate copy of your current annual practising certificate.

Non-practising registration

You must attach evidence of your existing non-practising registration as a dental practitioner in New Zealand. This must include a complete and accurate copy of your current registration certificate.

SECTION C: Personal details

The information items in this section of the application marked with an asterisk (*) will appear on the public register.

5. What is your name and date of birth?

Title*
- MR
- MRS
- MISS
- MS
- DR
- OTHER

Family name*

First given name*

Middle name(s)*

Previous names known by (e.g. maiden name)

Date of birth D D / M M / Y Y Y Y

If you have ever been formally known by another name, or you are providing documents in another name, you must attach proof of your name change unless this has been previously provided to the Board. For more information, see Change of name in the Information and definitions section of this form.
6. **What are your birth and personal details?**

- **Country of birth**
- **City/Suburb/Town of birth**
- **State/Territory of birth (if within Australia)**
  - VIC
  - NSW
  - QLD
  - SA
  - WA
  - NT
  - TAS
  - ACT
- **Sex**
  - MALE
  - FEMALE
  - INTERSEX / INDETERMINATE
- **Languages spoken fluently other than English (optional)**

**SECTION D: Proof of identity**

You must provide proof of your identity with this application. Please refer to the Proof of identity requirements available at www.ahpra.gov.au/identity.

You must provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

7. **Are you applying for registration from outside of Australia AND unable to provide evidence from each category?**

   - YES
   - NO
   - Go to the next question

**Attachment required below – then go to Section E: Contact information**

You must attach a certified copy of a foreign passport (an EU card is not acceptable). Your certified copy must include:

- a certified copy of the identity information page (the photo page), and

8. **Which documents from each category will you provide for proof of identity?**

   - **Choose proof of identity documents to submit:** (A document may only be used once for any category)

   **Documents**
   - Australian birth or adoption certificate
   - New Zealand passport
   - Australian visa (Foreign passport must be selected as evidence for Category B)
   - ImmiCard
   - Australian citizenship certificate
   - Australian passport
   - Australian motor vehicle licence
   - Australian working with children/ vulnerable people card
   - Australian firearms or shooter’s licence
   - Australian student ID card
   - Int’l. or foreign motor vehicle licence
   - Australian proof of age card
   - Australian government benefits
   - Australian academic transcript
   - Australian registration certificate
   - Foreign passport

   **Category used:**
   - A
   - B
   - C

   **Documents**
   - Australian financial institution account
   - Australian Medicare card
   - Australian PAYG payment summary
   - Australian motor vehicle registration
   - Australian Taxation Assessment Notice
   - Australian insurance policy
   - Australian pension/healthcare card
   - Australian proof of age card
   - Australian rate notice
   - Current Australian lease or tenancy agreement
   - Australian utility account
   - Australian electoral enrolment card
   - I have used a Category B or C document that has my current residential address

   **Category D documents**
   - A document from Category D is only required if your Category B or C document does not provide evidence of your residential address.

   You must attach a certified copy of all proof of identity documents that you have indicated above.
SECTION E: Contact information

Once registered, you can change your contact information at any time. Please go to www.ahpra.gov.au and
• download and complete the change of address form CHDT-00 – Request for change of address details on the register, or
• log in to your AHPRA account to change your details online.

9. What are your contact details?

Provide your current contact details below – place an ☑ next to your preferred contact phone number.

Business hours

After hours

Email

10. What is your residential address?

When you are not yet practising, or when you are not practising the profession predominantly at one address:
• your residential address will be recognised as your principal place of practice, and
• the information items marked with an asterisk (*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address cannot be a PO Box.

Site/building and/or position/department (if applicable)

Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)

City/Suburb/Town*

State or territory (e.g. VIC, ACT)/International province* Postcode/ZIP*

Country (if other than Australia)

11. Will the address of your principal place of practice be the same as your residential address?

Principal place of practice for a registered health practitioner is:
• the address at which you will predominantly practise the profession; or
• your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice cannot be a PO Box.

The information items marked with an asterisk (*) will appear on the public register.

YES ☑ NO ☐ Provide your Australian principal place of practice below

Site/building and/or position/department (if applicable)

Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)

City/Suburb/Town*

State/Territory* (e.g. VIC, ACT) Postcode*
12. What is your mailing address?

☐ My residential address
☐ My principal place of practice
☐ Other (Provide your mailing address below)

Site/building and/or position/department (if applicable)

Address/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or PO BOX 1234)

City/Suburb/Town

State or territory (e.g. VIC, ACT)/International province

Postcode/ZIP

Country (if other than Australia)

SECTION F: Qualification for the profession

13. What are the details of the qualification or other method on which your registration in New Zealand is based?

Most recent qualification and examinations/assessments

Title of qualification

Name of institution (University/College/Examining body)

Country

Start date: M/M / Y/Y/Y
Completion date: M/M / Y/Y/Y

Additional qualification and examinations/assessments

Title of qualification

Name of institution (University/College/Examining body)

Country

Start date: M/M / Y/Y/Y
Completion date: M/M / Y/Y/Y
Additional qualification and examinations/assessments

<table>
<thead>
<tr>
<th>Title of qualification</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of institution (University/College/Examining body)</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start date</th>
<th>Completion date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MM/YYYY</td>
<td>MM/YYYY</td>
</tr>
</tbody>
</table>

Attach a separate sheet if all your qualification details do not fit within the space provided.

SECTION G: Suitability statements


14. Are you applying for non-practising registration?

YES ☐ Go to Section H: Obligations and consent
NO ☐ Go to the next question

15. Do you commit to have appropriate professional indemnity insurance arrangements in place for all practice undertaken during the registration period?

YES ☐ NO ☐

The Board requires all applicants to have appropriate professional indemnity arrangements in place when practising in Australia. Applicants unable to meet this requirement are ineligible for registration.

For more information, see Professional indemnity insurance in the Information and definitions section of this form.
Before you sign and date this form, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the Information and definitions section of this form.

Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

Continuing professional development
1. A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

Professional indemnity insurance arrangements
2. A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner’s practice of the profession.

3. A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner’s practice of the profession.

4. A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

Notice of certain events
5. A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. Relevant event means—

a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or

b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or

c) appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner’s practice of the profession; or

d) the practitioner’s right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner’s conduct, professional performance or health; or

e) the practitioner’s billing privileges are withdrawn or restricted under the Human Services (Medicare) Act 1973 (Cth) because of the practitioner’s conduct, professional performance or health; or

f) the practitioner’s authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or

g) a complaint is made about the practitioner to the following entities—

(i) the chief executive officer under the Human Services (Medicare) Act 1973 (Cth);

(ii) an entity performing functions under the Health Insurance Act 1973 (Cth);

(iii) the Secretary within the meaning of the National Health Act 1953 (Cth);

(iv) the Secretary to the Department in which the Migration Act 1958 (Cth) is administered;

(v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners;

h) the practitioner’s registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

Change in principal place of practice, address or name
6. A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence proving proof of the change required by the Board—

a) a change in the practitioner’s principal place of practice;

b) a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;

c) a change in the practitioner’s name.

Employer’s details
7. A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—

a) information about whether the practitioner is employed by another entity;

b) if the practitioner is employed by another entity—

(i) the name of the practitioner’s employer; and

(ii) the address and other contact details of the practitioner’s employer.

8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

Consent

I consent to the Board and AHPRA making inquiries of, and exchanging information with, the authorities of any Australian state or territory, or other country, regarding my practice as a health practitioner or otherwise regarding matters relevant to this application.

I authorise the Board to obtain my criminal history in Australia and overseas.

I understand that:

• a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to the Board, and

• information will be extracted from this form and used for the purpose of criminal history checking. This information may be used by Australian police services for law enforcement purposes including the investigation of any outstanding criminal offences.

I acknowledge that:

• the Board may validate documents provided in support of this application as evidence of my identity, and

• failure to complete all relevant sections of this application and to enclose all supporting documentation may result in this application not being accepted.

I undertake to comply with all relevant legislation and Board registration standards, codes and guidelines.

I understand AHPRA may:

• disclose the date my registration is to commence and future registration details; and

• verify the accuracy of my registration details including my date of birth and address to entities (such as prospective employers) who disclose that information to AHPRA for the purpose of confirming my identity.

AHPRA will only do this where the entity seeking the information or verification has given a legal undertaking they have obtained my consent to these disclosures and this verification.

I confirm that I have read the privacy and confidentiality statement for this form.

I declare that:

• I am aware of my infection status for blood-borne viruses and I will comply with the Communicable Diseases Network Australia’s Australian National Guidelines for the Management of Health Care Workers known to be infected with Blood-Borne Viruses and with the requirements of the Board’s Infection Control Guidelines in relation to blood-borne viruses

• the above statements, and the documents provided in support of this application, are complete, true and correct, and

• I am the person named in the attached documents.

I make this declaration in the knowledge that a false statement is grounds for the Board to refuse registration.

Signature of applicant

Name of applicant

Date

SIGN HEREDIC / MILL / YYYY
SECTION I: Payment

16. Is this application for registration in Australia solely for the purpose of assisting the Australian Dental Council or the Royal Australasian College of Dental Surgeons with examinations, and for the total period of registration will you not practise the profession in any other capacity, and agree that this condition is placed on your general registration?

YES □ You are only required to pay an application fee

NO □ You are required to pay BOTH the application fee and registration fee

Use the table below to select your application fee and registration fee

- Your application fee depends on the type of registration you’re applying for and your division.
- Your registration fee depends on the type of registration you’re applying for and your division.
- If you are applying for multiple divisions you are only required to pay one application fee and one registration fee. You must pay the fees belonging to the division with the highest registration fee.

<table>
<thead>
<tr>
<th>Application fee:</th>
<th>Registration fee:</th>
<th>Amount payable:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ INSERT FEE</td>
<td>$ INSERT FEE</td>
<td>$ INSERT FEE</td>
</tr>
<tr>
<td><strong>General registration</strong></td>
<td><strong>Fee</strong></td>
<td><strong>General registration</strong></td>
</tr>
<tr>
<td>Dentist and/or specialist $334</td>
<td>Dental and/or specialist $663</td>
<td></td>
</tr>
<tr>
<td>Dental hygienist, dental therapist and/or oral health therapist $163</td>
<td>Dental hygienist, dental therapist and/or oral health therapist $327</td>
<td></td>
</tr>
<tr>
<td>Dental prosthetist $334</td>
<td>Dental prosthetist $589</td>
<td></td>
</tr>
<tr>
<td><strong>Non-practising registration</strong></td>
<td><strong>Fee</strong></td>
<td><strong>Non-practising registration</strong></td>
</tr>
<tr>
<td>Dentist and/or specialist $132</td>
<td>Dental and/or specialist $132</td>
<td></td>
</tr>
<tr>
<td>Dental hygienist, dental therapist and/or oral health therapist $64</td>
<td>Dental hygienist, dental therapist and/or oral health therapist $65</td>
<td></td>
</tr>
<tr>
<td>Dental prosthetist $132</td>
<td>Dental prosthetist $132</td>
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</tbody>
</table>

Registration period
The annual registration period for the dental profession is from 1 December to 30 November.
If your application is made between 1 October and 30 November this year, you will be registered until 30 November next year.

Refund rules
The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

17. How are you paying your fees?
Payment by cheque, money order or bank draft must be in Australian currency, drawn on an Australian bank. A receipt will be provided.

Mark one box below only

- Visa or MasterCard
  
  Complete credit/debit card payment slip below

- Cheque/Money order/Bank draft

Cash/EFTPOS
(only available if paying in person)

You must attach your cheque, money order or bank draft payable to the Australian Health Practitioner Regulation Agency.

On the back of the cheque, money order or bank draft, you must write:
- your full name
- your date of birth, and
- your AHPRA registration number (if you have one).

Credit/Debit card payment slip – please fill out

Amount payable

$ [%]

Visa or MasterCard number

Expiration date

Name on card

Cardholder's signature

SIGN HERE
SECTION J: Checklist

Have the following items been attached or arranged, if required?

<table>
<thead>
<tr>
<th>Additional documentation</th>
<th>Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 2 Details of any disciplinary proceedings, preliminary investigations, action</td>
<td></td>
</tr>
<tr>
<td>that may lead to disciplinary proceedings, cancellations, suspensions, prohibitions and/or</td>
<td></td>
</tr>
<tr>
<td>special conditions</td>
<td></td>
</tr>
<tr>
<td>Question 3 Details of any special conditions</td>
<td></td>
</tr>
<tr>
<td>Question 4 Evidence of existing registration as a dental practitioner in New Zealand</td>
<td></td>
</tr>
<tr>
<td>Question 5 Evidence of a change of name</td>
<td></td>
</tr>
<tr>
<td>Question 7 A certified copy of a foreign passport</td>
<td></td>
</tr>
<tr>
<td>Question 8 Certified copies of all documents that provide sufficient evidence of your</td>
<td></td>
</tr>
<tr>
<td>identity</td>
<td></td>
</tr>
<tr>
<td>Question 13 A separate sheet with your qualification details</td>
<td></td>
</tr>
</tbody>
</table>

Payment

- Application fee
- Registration fee
- If paying by cheque/money order/bank draft, your name is written on the back

Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents unless specified.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document must:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with AHPRA guidelines, which are available at www.ahpra.gov.au/certify
- be initialed on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify
- be annotated on the last page as appropriate e.g. ‘I have sighted the original document and certify this to be a true copy of the original’ and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc.). Photocopies of previously certified documents will not be accepted.

For more information, AHPRA’s guidelines for certifying documents can be found online at www.ahpra.gov.au/certify

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or if any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted).
- Deed poll.
- Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and another charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made. The Board will decide whether a health practitioner’s criminal history is relevant to the practice of the profession.

You are not required to obtain or provide your Australian criminal history report, AHPRA will obtain this check on your behalf. You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.dentalboard.gov.au/Registration-Standards

IMPAIRMENT

Impairment means a physical or mental impairment, disability, condition, or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession. The National Law requires you to declare any such impairments at the time of renewal, including details of the impairment and how it is managed.

INFECTION CONTROL

When applying for, and at renewal of, registration you are required to make a declaration that you are aware of your infection status for blood-borne viruses and that you will comply with the Communicable Diseases Network Australia’s Australian National Guidelines for the Management of Health Care Workers known to be infected with Blood-Borne Viruses and with the requirements of the Board’s guidelines on infection control.

For more information, view the full guideline online at www.dentalboard.gov.au/Codes-Guidelines/Policies-Codes-Guidelines

PRACTICE

Practice means any role, whether remunerated or not, in which you use your skills and knowledge as a health practitioner in your profession. Practice in this context is not restricted to the provision of direct clinical care. It also includes using professional knowledge (working) in a direct non-clinical relationship with clients, working in management, administration, education, research, advisory, regulatory or policy development roles and any other roles that impact on safe, effective delivery of services in the profession.

PROFESSIONAL INDEMNITY INSURANCE (PII)

When practising dentistry in Australia, dental practitioners must be covered by professional indemnity insurance that meets the requirements for PII arrangements outlined in the PII arrangements registration standard.

For more information, view the full registration standard online at www.dentalboard.gov.au/Registration-Standards

Please post this form with payment and required attachments to:

AHPRA
GPO Box 9958
Melbourne VIC 3001

You may contact AHPRA on 1300 419 495 or you can lodge an enquiry at www.ahpra.gov.au

Effective from: 7 May 2019